



“Growing your potential in the Natural World”

**MINUTES OF THE SEARCH AND GOVERNANCE COMMITTEE MEETING
HELD ON 5 MARCH 2015**

Members:

Irene Byard
Don Gratton
Paul Jolly
Sir William Stubbs
Lady Salisbury (Madam Chairman)

In attendance: Stephen Dowbiggin OBE (Principal)
Clare Kendle (Clerk to the Governing Body)

1. APOLOGIES FOR ABSENCE

No apologies for absence received.

2. DECLARATIONS OF INTEREST

There were no declarations of interest relating to this meeting.

3. ELECTION OF VICE CHAIR

NOTED:

- i. Madam Chairman proposed this matter be postponed until next meeting given current changes in the membership.

4. MINUTES OF THE MEETING HELD ON 26 NOVEMBER 2014

RECEIVED paper 2, minutes of the Search and Governance meeting held on 26 November 2014 for information.

RESOLVED: that the minutes of the meeting held on 26 November 2014 be approved as a correct record and are signed by the Chair.

5. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 26 NOVEMBER 2014

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NOTED: there were no matters to discuss that were not part of the agenda however, Madam Chairman wished to note the following recommendation.

RECOMMENDATION TO THE GOVERNING BODY that:

- i. Lesley Skinner be thanked for her time and effort whilst undertaking Clerking duties in the absence of a Clerk.**

6. REPORT OF THE CLERK

RECEIVED paper 6, the report of the Clerk (assisted by the Principal) for decision.

NOTED:

- i. That there was an anomaly in appointing Vice Presidents (The College has no President) and therefore it was suggested that the use of this title was reviewed to improve the College's position by renaming the honour to 'Honorary Fellow'. The fellows would be external to the college but would be able to provide the college with expertise.
- ii. In future there could be two roles. Honorary Fellows – This could be a senior position for those wishing to continue to actively support the College and could be for a term of 5-7 years (with re-appointment possible). Honorary Friends (or similar) as an alternative. Both would be invited to the open day.
- iii. Irene Byard has served college for a significant time with distinction and would be an ideal candidate as the first 'Fellow'.
- iv. The committee was very positive in the matter above as it was discussed and they would like the matter to be developed further and a report prepared for the next meeting.
- v. That Irene Byard should be appointed to an Honorary role once the matter is resolved.
- vi. Main purpose of undertaking a skills analysis of Governors was to identify any areas for development for the Governing Body as a whole. The Clerk to bring analysis in skills, identifying any areas where strengthening of the skill base would be appropriate to the Search Committee meeting (and not to full Governing Body meeting).
- vii. Andy Love MP had made an approach to the College to see if his skills could be of use as he is retiring as an MP.
- viii. Governors felt that Doug Taylor offered many of the networking opportunities that Andy Love could bring and their preference was to seek to re-elect Mr Taylor and engage him more in College governance.

RECOMMENDED TO THE GOVERNING BODY that:

- i. **Exploration in the matter of appointing new members for the Governing Body continues with a political balance in mind.**
- ii. **Irene Byard is proposed as the First Honorary Fellow (or whatever structure is agreed by the Governors).**

7. ANY OTHER BUSINESS

- i. There were no items to discuss under any other business.

8. DATE OF NEXT MEETING: Thursday 25 JUNE 2015, 4pm.