

## Foundation Learning

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Our Foundation Learning provision offers courses for young people who require one or two years of additional learning before progressing onto vocational courses, an apprenticeship, a supported internship or employment.

In addition, students will study for functional skills qualifications in Maths and English where necessary and, undertake a range of theory and practical hands-on activities in horticulture and animal management.

### Courses

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#### Foundation Learning Programme in Land-Based and Environmental Studies (Level 1)

Available at our Crystal Palace Park, Enfield, Gunnersbury Park and Mottingham campuses

Units studied include:

- Practical introduction to horticulture
- Using craft skills with natural materials
- Exploring and presenting enterprise ideas (animal care focused unit)
- Working in a team (animal care focused unit)
- Managing social relationships
- Digital skills
- Numeracy skills

#### Foundation Learning Programme in Land-Based and Environmental Studies (Entry Level 3)

Available at our Crystal Palace Park, Enfield, Gunnersbury Park and Mottingham campuses

Units studied include:

- Developing confidence working with animals
- Assist with catching and restraining a small animal
- Use and maintain garden tools
- Garden maintenance skills
- Communication skills for group and teamwork

#### **Foundation Learning courses are suitable for:**

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- 16 to 18-year-old students with few or no formal qualifications – full-time (3 days per week)
- 16 to 23-year-old students with an EHCP – full-time (3 days per week)
- 14 to 16-year-old students who have been home-schooled – part-time including English and Maths (2 days per week)
- 14 to 16-year-old students who are on school role – part-time excluding English and Maths. (1, 2 or 3 days per week)

## Entry Points

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Students can join us in September and January.

*Please note, the size of the qualification will depend upon whether a student is full or part-time and, whether they join us in September or January.*

## Entry requirements

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- Students must enjoy working outdoors with an interest in gardening, working with animals and taking part in practical activities.
- Students must be working at Entry Level 2 or above in English and Maths (this will be assessed via an initial assessment (BKSB) as part of the interview process if formal qualifications have not been achieved). This is approximately equivalent to a Year 8 secondary school literacy and numeracy level.
- If students have an EHCP, this will need to be viewed and assessed by our Learning Support team to ensure that we are able to meet need and put the appropriate support in place for the individual students.
- For health and safety, students need to have a tetanus injection and purchase steel toe-capped boots to wear for all practical sessions before they start at the College.

## How to apply

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### 16 to 18 year-old students with few or no formal qualifications

Complete the College application form via our website – the student's application will be processed and they will be contacted about next steps.

### 16 to 23-year-old students with an EHCP

Complete the College application form via our website. Include a copy of the student's EHCP which will be viewed and assessed by our Learning Support team. This is to ensure that we are able to meet the needs of the student and put the appropriate support in place for them. Their application will then be processed and they will be contacted about next steps. The student's local authority will also need to be informed about applying to study at Capel Manor College so that they can consult with us, and if we can meet the student's needs, name Capel Manor College as the education provider on their EHCP.

### 14 to 16-year-old students who have been home schooled

Complete the College application form via our website. If the student has an EHCP, include a copy of their EHCP which will be viewed and assessed by our Learning Support team to ensure that we are able to meet their needs and put appropriate support in place for them. The student must also submit a document from their local authority to confirm that they are not on school role. Their application will then be processed and they will be contacted about next steps. The student will also need to inform their local authority that they are applying to study at Capel Manor College so that they can consult with us, and if we can meet the student's needs, name Capel Manor College as the education provider on their EHCP.

**14 to 16-year-old students who are on school role**

Enquiries must come from the school who should contact the tutors below, depending on which campus a student wishes to attend. Once an enquiry is received, tutors will respond and request further information as required. If students have an EHCP, this must be assessed before an offer can be made and any support required by the student must be provided by the school.

Campus	Tutor	Email
Enfield	Ellen Luke-McDonald Amanda Evans	<a href="mailto:Ellenluke-mcdonald@capel.ac.uk">Ellenluke-mcdonald@capel.ac.uk</a> Amanda.evans@capel.ac.uk
Crystal Palace Park	Stacy Osbourne	Stacy.osbourne@capel.ac.uk
Gunnersbury Park	Tanya Brown	Tanya.brown@capel.ac.uk
Mottingham	Tace Bayliss	Tace.bayliss@capel.ac.uk

**Deadline dates for applications and supporting documents from schools**

September	January
17 July	27 November

**Cost for school link students**

The cost for the full academic year (2022-23) for single students is shown below. This includes baseline discount. Schools will be invoiced by Capel Manor College every term for the costs below, a total of three payments.

Entry point	Total number of weeks	Cost
September	36	£2250
January	22	£1500